

Shands HealthCare

Pre-Application Questionnaire for Medical Staff

Please fax, 352/265-0627 or email seffrca@shands.ufl.edu completed form to Carol Seffrin. Please include a copy of your CV.

Applicant Name: _____

Requested Start Date: _____

May we communicate via e-mail: Yes No Email address: _____

Individual Responding to Questionnaire (if other than above): _____

Phone Number of Respondent: _____ Date Completed _____

Current Correspondence Address: _____

Office address at which you intend to practice: _____

1. To which of the Following Sites (or Site) are you applying?
 _____ AGH _____ UF _____ Lake Shore _____ Starke _____ Live Oak

2. Which of the above sites will be your primary practice site? _____

3. Will you bill through Faculty Group Practice? _____ Yes _____ No

4. Will you be employed by the University of Florida as a faculty member? _____ Yes _____ No

5. If yes, please list Faculty title: _____

1. Do you have a current, unrestricted Florida license? _____ Yes _____ No

2. If no, have you applied for license in Florida? _____ Yes _____ No

3. Do you have a DEA registration? _____ Yes _____ No

4. In which specialty did you complete training?

<u>Specialty</u>	<u>Month</u>	<u>Year</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. What specialty will you primarily practice? _____

5. Did you complete an ACGME approved residency? _____ Yes _____ No

6. Are you Board Certified in your primary practice specialty? Yes No

Facility 1: _____

What category best fits your plans for practice in the hospital (see attached)?

Active Courtesy Consulting Hospital-Based Part Time Emergency

Will you electively admit patients (You understand this requires taking call) ? Yes No

Will you be providing occasional coverage for another member of the Medical Staff? Yes No

If yes, who? _____

Will you be referring patients and assisting with the patients you refer? Yes No

Will you be caring for hospitalized patients at the request of the attending Physician? Yes No

Will your primary residence be within a 30-minute response time to this hospital? Yes No

If applying to Shands at Lake Shore, will the location of your primary practice and primary residence be within 30 miles of the Hospital? Yes No

If you will not be within 30 miles or a 30 minute response time, how will you provide coverage for your patients? (if your patient takes a dramatic downward spiral while in the hospital, how will the patient be cared for in this emergency situation?)

Will you hold active privileges at any other facilities? Yes No

If the answers to the previous questions were "no", please explain why you are seeking medical staff membership:

Facility 2: _____

What category best fits your plans for practice in the hospital (see attached)?

Active Courtesy Consulting Hospital-Based Part Time Emergency

Will you electively admit patients (You understand this requires taking call) ? Yes No

Will you be providing occasional coverage for another member of the Medical Staff? Yes No

If yes, who? _____

Will you be referring patients and assisting with the patients you refer? Yes No

Will you be caring for hospitalized patients at the request of the attending Physician? Yes No

Will your primary residence be within a 30-minute response time to this hospital? Yes No

If applying to Shands at Lake Shore, will the location of your primary practice and primary residence be within 30 miles of the Hospital? Yes No

If you will not be within 30 miles or a 30 minute response time, how will you provide coverage for your patients? (if your patient takes a dramatic downward spiral while in the hospital, how will the patient be cared for in this emergency situation?)

Will you hold active privileges at any other facilities? Yes No

If the answers to the previous questions were "no", please explain why you are seeking medical staff membership:

Facility 3: _____

What category best fits your plans for practice in the hospital (see attached)?

Active Courtesy Consulting Hospital-Based Part Time Emergency

Will you electively admit patients (You understand this requires taking call) ? Yes No

Will you be providing occasional coverage for another member of the Medical Staff? Yes No

If yes, who? _____

Will you be referring patients and assisting with the patients you refer? Yes No

Will you be caring for hospitalized patients at the request of the attending Physician? Yes No

Will your primary residence be within a 30-minute response time to this hospital? Yes No

If applying to Shands at Lake Shore, will the location of your primary practice and primary residence be within 30 miles of the Hospital? Yes No

If you will not be within 30 miles or a 30 minute response time, how will you provide coverage for your patients? (if your patient takes a dramatic downward spiral while in the hospital, how will the patient be cared for in this emergency situation?)

Will you hold active privileges at any other facilities? Yes No

If the answers to the previous questions were "no", please explain why you are seeking medical staff membership:

Facility 4: _____

What category best fits your plans for practice in the hospital (see attached)?

Active Courtesy Consulting Hospital-Based Part Time Emergency

Will you electively admit patients (You understand this requires taking call) ? Yes No

Will you be providing occasional coverage for another member of the Medical Staff? Yes No

If yes, who? _____

Will you be referring patients and assisting with the patients you refer? Yes No

Will you be caring for hospitalized patients at the request of the attending Physician? Yes No

Will your primary residence be within a 30-minute response time to this hospital? Yes No

If applying to Shands at Lake Shore, will the location of your primary practice and primary residence be within 30 miles of the Hospital? Yes No

If you will not be within 30 miles or a 30 minute response time, how will you provide coverage for your patients? (if your patient takes a dramatic downward spiral while in the hospital, how will the patient be cared for in this emergency situation?)

Will you hold active privileges at any other facilities? Yes No

If the answers to the previous questions were "no", please explain why you are seeking medical staff membership:

Categories for the Shands at AGH/UF Medical Staff

(Note; there is one consolidated medical staff, which follows one set of bylaws, policies and operation standards. There are campus specific rules and regulations, which govern the delivery of care at each campus.)

Medical and Osteopathic Physicians, Dentists and Podiatrists are eligible for medical staff membership

Active

- May have elective admitting privileges
- Involved in the treatment of at least 25 patients at one of the two campuses per in a twelve month period OR have a regular full-time or part-time clinical appointment at the University College of Medicine or College of Dentistry
- Must participate in the care of unassigned patients and participate in the emergency on call schedule
- Eligible to attend meetings, vote, hold office, serve on or chair committees

Courtesy

- Occasionally provide services to patients admitted to the hospital but does not meet the activity requirements of active staff (See AGH campus rules for exception for assistance in surgery)
- Courtesy staff who request clinical privileges, except for dentists, must hold an active appointment at another hospital
- Except dentists, must maintain active status at another hospital
- Courtesy staff may electively admit to inpatient or outpatient services, up to 10 patients a year.
- May not have elective admitting privileges except when providing emergency call coverage for members of the Active staff
- May attend educational programs, staff and committee meetings

Consulting

- Represents a specialty not otherwise represented by the active staff
- Does not have admitting privileges
- May attend educational programs, staff and committee meetings

Categories for the Shands at Starke Medical Staff

Medical and Osteopathic Physicians, Dentists and Podiatrists are eligible for medical staff membership

Active

- May have elective admitting privileges
- Involved in the care of at least 12 patients at the hospital each year
- Must participate in emergency on call schedule
- Eligible to vote, hold office, serve on committees, and required to attend staff meetings

Courtesy

- May not have elective admitting privileges
- Involved in the care of less than 12 patients at the hospital each year
- Encouraged to attend staff meetings

Consulting

- Provides consultation in the diagnosis and treatment of Shands at Starke patients
- Does not have admitting privileges
- Not eligible to vote, hold office, or serve on committees and are not required to attend staff meetings

Hospital Based Staff

- Appointees who provide only Emergency, Radiology, Anesthesiology and Pathology services at the hospital
- Not eligible to vote, hold office, or serve on committees and are not required to attend staff meetings
- No admitting privileges

Shands @ Live Oak Categories of Medical Staff

Medical and Osteopathic Physicians, Dentists and Podiatrists are eligible for medical staff membership

Active Category I

- May have elective admitting privileges
- Involved in the care of at least 25 patients at the hospital each year
- Must participate in emergency on call schedule
- Must live in the geographic serve area
- Eligible to vote, hold office, serve on committees, and required to attend staff meetings

Courtesy

- May not have elective admitting privileges
- Involved in the care of less than 25 patients at the hospital each year
- Encouraged to attend staff meetings

Consulting

- Provides consultation in the diagnosis and treatment of patients.
- Does not have admitting privileges
- Not eligible to vote, hold office, or serve on committees and are not required to attend staff meetings

Hospital Based Staff

- Appointees who provide only Emergency, Radiology, Anesthesiology and Pathology services at the hospital
- Not eligible to vote, hold office, or serve on committees and are not required to attend staff meetings
- No admitting privileges

Categories for the Shands at Lake Shore Medical Staff

Medical and Osteopathic Physicians, Dentists and Podiatrists are eligible for medical staff membership

Active Category I

- May have elective admitting privileges
- Must demonstrate commitment to participate in hospital by assuming all responsibilities of appointment
- Must participate in emergency on call schedule and care for unassigned patients
- Eligible to vote, hold office, serve on committees, and required to attend staff meetings

Courtesy

- Must maintain active status at another hospital
- Shall have fewer than 25 patient contacts in a 12 month period
- Provide call coverage for members of the active staff and, in the case of surgeons, may assist in surgery
- May not have elective admitting privileges
- Not eligible to vote, hold office, or serve on committees may attend staff meetings

Consulting

- Represents a specialty not otherwise available on the staff
- Does not have admitting privileges
- Not eligible to vote, hold office, or serve on committees may attend staff meetings

Part-Time Emergency Staff

- Restricted to Emergency Medicine staff providing only part-time services
- No admitting privileges
- Not eligible to vote, hold office, or serve on committees and may attend staff meetings